

NCS Procedures

Although each NCS has his/her own "Style" to running the net, these procedures should be followed by all NCS.

EBTN NCS Daily Procedures

Start Pre-Net	4:00 AM to 4:15 AM
Start Net	4:45 AM
Pre-Amble	Read Preamble
Announcements	Read any announcement you have then ask for other announcements
Mobiles	Ask For Mobiles / INSTANT UP
Birthdays	Call for anyone celebrating a birthday. If so bring them to the top, INSTANT UP. After they comment/ let everyone give them a blast! Continue when all birthdays completed.
Start the list	Work the list in 10-to-15-minute intervals. Stop for additional check ins, then resume the list.
Close the net 6:00AM	If you need to go over, no problem, do not leave anyone out. Try to close by 6:00 AM if possible, but a little over is ok.
Log Submissions	Send finished log right off to Charlie KE4MC.....also CC to the Net Manager and Assistant Manager. Please do this as soon as you close the net and finalize the log.